

HomeRoutines Quick Start Guide: The Home Screen

DAILY NOTE

A front-page note for each day of the week. Use it to remind you of regular activities, plan your menu, or prompt you to exercise - it's up to you!

TO DO

Tap here for a basic built-in to-do list. Keep your home-related one-off jobs here.

FOCUS ZONES

Make lists of jobs for each room in your house, and HomeRoutines will prompt you every day with an area to focus on. Set up your rooms and lists to suit your home, or choose a rotating schedule, by tapping **All Zones**.

HELP & SETTINGS

Tap here for Online help, backup options or to email us. It's support@homeroutines.com, by the way.



ROUTINES

Routines store your lists of everyday repeating tasks. The stars fill in as you complete the lists.

Add more routines by tapping Edit up the top of the home screen.

Switch between viewing just today's scheduled routines, and all of them, with the **All** button.

ACCOMPLISHMENTS

Tap here to see a list of everything you've marked complete today - from

My.HomeRoutines

Register here for free syncing between multiple devices, and online editing of your routines.

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AWESOME STARS

Tap a star to mark a task as complete. Tap again to reset a star.

SCHEDULE

Tap here to decide which days of the week this routine will appear on your home screen. and which days the stars will reset.

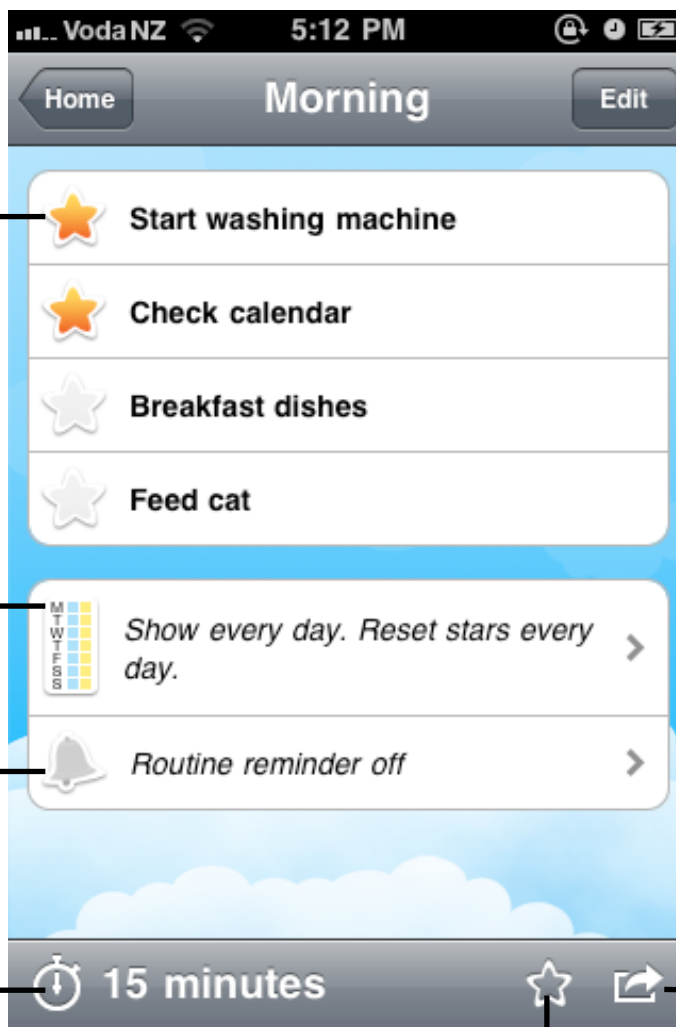
Reset often for a clean start on your task list each day.

REMINDERS

Tap here to choose the time that HomeRoutines will remind you to start your routine.

TIMER

Tap the stopwatch icon to choose a time, or tap "15 minutes" to start that number. Set a time and get going!



MANUAL RESET

Tap to clear this routine's stars now.

EDIT MODE

Tap **Edit** to add, delete, edit or reorder tasks in **this** routine. (Use **Edit on the Home** screen to add new routines) Edit mode adds extra edit tools to each task, explained here:

Delete task Tap task text to edit



Drag and drop to rearrange tasks

Tap here to type in a new task.



Hint: Tap **Next** while you're typing in a text, to jump to another new task.

SHARE & COPY

Tap this action button to send the task list as an email. or copy all the tasks in the list. (You can use a long touch in edit mode to paste the copied list into a new routine)